

George A. Small, Jr.
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EDUCATION: Trevecca Nazarene University, Nashville, Tennessee
Ed.D. Organizational Practics - August 1, 2002
Canisius College, Buffalo, New York
M.Sc. Education Administration and Supervision, July 1996
Eastern Nazarene College, Quincy, Massachusetts
BA. Religion 1975

CERTIFICATION: New York State School Administration and Supervision Certification (1996)
Association of Christian Schools International
Ministerial ordination (1976) Church of the Nazarene

EXPERIENCE: *Owner/President CEO*
Noble Properties of Mount Vernon, LLC
Ministry through providing housing to residents.

Director of Academic Services
Mount Vernon Nazarene University - Excell
Give oversight to technology and curriculum; hire, train, and schedule instructors;
give oversight to all classroom instruction

Assistant Professor and Technology/Curriculum Specialist
Taught Principles of Self-Management, Computer Literacy for Managers, Data Development and Analysis, College Survival Skills, Technology and Society, Technology for Educators, and Computing and Information Services.

Curriculum and Technology Specialist

- Wrote curriculum for the above-mentioned courses.
- R&D and technology training of students and staff.
- Incorporate technology to enhance the curriculum

Secondary School (7th to 12th Grade) Principal

Four years as Chaplain and Bible Teacher of a large Christian School

- Provided counselling for staff and students, conducted weekly Chapel services, organized school retreats, and planned daily staff devotions.
- Developed and implemented a five year Bible curriculum including spiritual journalling, Bible memorization, and intense life-preparing instruction.

Three years as Computer Science Teacher

- Developed a full tenth grade curriculum and assisted in developing a seventh through eleventh grade computer curriculum.
- Successfully modernised our high school computer center.
- Doubled the number of computers available in the computer center
- Upgraded the computers
- Generated and maintained a complete 50-user Novell network
- Installed the most current software available

Eighteen years as pastor of various churches

Eleven years as President of Simplified Computing

- Established my own part-time computer business
- Advertised and generated customers
- Provided software instruction and consulting in the home
- Assembled computers and installed them on location
- Provided the service of upgrading computers as the technology advanced.
- Installed and maintained Novell networks

Nine years as Day Care Administrator and Director

- Developed and implemented the idea to provide childcare for the community and make better use of the buildings.
- Secured immediate funds to renovate buildings, equip rooms, advertise, hire staff, and begin the operation.
- Successfully promoted the center and operated in the black from its beginning.
- Hired, trained, and provided for staff development.
- Designed and administered the entire financial report system as the organization grew to full-enrollment. Including payroll, accounts receivable, accounts payable, tax withholdings, Workmen's Compensation, and health insurance.
- Maintained all government standards for buildings, health, and child supervision.
- Designed and installed an effective budget forecasting and reporting system.
- Initiated and implemented a satellite center in a nearby public high school to provide care for the infants of teen parents while they attended classes.

EMPLOYMENT HISTORY:

October 2005 – Present *President:* Noble Properties of Mount Vernon, LLC

June 2003 – October 2005 *Assistant Professor:* Education and Business

July 1999 – June 2003 Director of Academic Services [Excell]

August 1997 – July 1999

Assistant Professor: Business Curriculum and Technology Specialist

Mount Vernon Nazarene University [Excell] - Mount. Vernon, Ohio

August 1996 - June 1997, *Secondary (7-12) School Principal*

The Cornerstone Christian School - Manchester, Connecticut

September 1991-August 1995, *Chaplain and Bible teacher*

Peoples Christian Academy - Toronto, Ontario, Canada

September 1991 - Present *Owner and Operator*

Simplified Computing - Toronto, Ontario Canada

June 1989 - June 1991 *Senior Pastor*

Kennedy Road Church of the Nazarene - Scarborough, Ontario, Canada

October 1986 - June 1989 *Senior Pastor*

First Church of the Nazarene - New Castle, Pennsylvania
September 1978 - October 1986 *Day Care Administrator*

Nazarene PreSchool Day Center - Norristown, Pennsylvania
January 1978 - October 1986 *Senior Pastor*

First Church of the Nazarene - Norristown, Pennsylvania
September 1977 - December 1978 *Associate Pastor*

First Church of the Nazarene - Barberton, Ohio

COMMUNITY:

- Mount Vernon - Knox County Chamber of Commerce
Board of Directors (3 yrs.)
- Mount Vernon Rotary (President)
- Carenet Pregnancy Services (Advisory Board Member)
- Volunteer Chaplain Scarborough General Hospital (7 years)
- Greater Valley Forge Chamber of Commerce
Chairman of Chaplain's committee (7 yrs.)
Member Board of Directors (4 yrs.)
Member of legislative committee (2 yrs.)
Member of Board of Directors (6 yrs.)
President (3 yrs.)
- Greater Metropolitan Philadelphia YMCA
Member of Board of Directors (2 yrs.)
- Kiwanis Club of Norristown
Member(8 yrs.)
Treasurer(6 yrs.)
- Philadelphia Area Repeater Association
Newsletter Publisher (3 yrs.)
- Lawrence County Amateur Radio Association
Member (3 yrs.)
Secretary of the Board of Directors (2 yrs.)